

## HUMAN RESOURCES OFFICE - CALIFORNIA NATIONAL GUARD TECHNICIAN VACANCY ANNOUNCEMENT

**VACANCY ANNOUNCEMENT #**

09-591A

**OPEN PERIOD:**

11/24/2009 – 12/8/2009

**JOB TITLE:**

Vice Air Commander

**PAY GRADE AND SERIES:**

GS-0340-14

**PAY RANGE:**

\$105,566 - \$137,242

**POSITION LOCATION:**

March ARB, CA.

**APPOINTMENT TYPE: PERMANENT - DUAL STATUS**
**PDCN #:** 80326000

**Security Clearance Required:**

Top Secret SBI/SCI

**AREA OF CONSIDERATION:** CURRENT CALIFORNIA NATIONAL GUARD MEMBERS/TECHNICIAN

Military grade of O-5 through O-6.

**Compatible Military Grade Assignment:** AFSC 10C0, 20C0, 30C0, 91W0.

**Key Requirements:**
**Must have been on flying status within 4 years.**
**Must be a rated officer, currently qualified as a Predator (MQ-1) pilot or navigator.**
**THIS IS A PERMANENT POSITION**

This position is located at an Air National Guard Flying Wing. The incumbent of this position functions as the full assistant to the Air Commander. Its primary purpose is to provide leadership and management of the flying unit, to provide manpower, equipment, and training in peacetime, in preparation to perform the wartime mission. The incumbent is accountable with the Air Commander in complying with a wide variety of federal, state, and local authorities on all aspects of operations, personnel, equipment, funds, and real property in the accomplishment of duties. In addition, this position may have similar supervisory and/or support responsibilities for other flying and non-flying units which may be collocated or geographically separated.

**Recruitment/Relocation Incentive/Advance in Hiring Rate Based on Superior Qualification IS NOT authorized.**

**PAYMENT OF PERMANENT CHANGE OF STATION (PCS):** Payment of Permanent Change of Station (PCS) IS NOT authorized, based on a determination that PCS move is not in the Government interest

**Position Requires Travel:** Some, 1 to 5 days per month.

**QUALIFICATIONS and EVALUATION:**

**General:** Supervisory, managerial, professional or technical work experience and/or training which has provided knowledge of management principles, practices, methods and techniques.

**Vice Air Commander GS-0340-14:** Must have **2,000 hours** of total flight time and 36 months of specialized experience in assisting Commanders, or in a management, professional or staff function in determining unit goals, long and short range planning and execution of unit programs; experience which demonstrates the ability to assist in general oversight and support of tenant organizations collected and/or geographically separated units; experience in a unit flying training program; experience which demonstrates the ability to be responsible for or assisting in the formulation, presentation, justification and execution of multi-million dollar budget; experience or working knowledge of planning, organizing or directing the control of real estate and facility construction, maintenance and repair; experience in identifying potential adverse impact of programs and in briefing the commander on these and any other pertinent items of interest as they relate to the mission of the Air Guard flying unit; experience in a variety of programs such as Air and Ground Safety and Security, Logistics, Hazard Abatement, Fraud Waste and Abuse, Health and Fitness, Public Affairs, Disaster Response, Personnel Management etc.; experience in preparing and presenting briefings as well as other administrative duties.

**KNOWLEDGES, SKILLS, AND ABILITIES:** The following knowledge's, skills, and abilities will be used by the selecting officials to determine the best qualified applicants from which selection will be made:

1. Knowledge of National Guard structure, regulations, policies and procedures that apply to Air Force, MAJCOM, Federal, State and local directives to enhance unit combat readiness.
2. Ability to provide management of unit functional areas.
3. Knowledge in ANG budgetary process and workday programs.
4. Ability to direct planning, execution and review of wing financial programs.
5. Knowledge of military and civil service personnel directives.
6. Ability to manage personnel components.
7. Ability to formulate, review or modify long and short range plans of a reconnaissance wing.
8. Knowledge of flying program requirements.
9. Ability to make on-the-spot critical decisions regarding aircrew safety.
10. Knowledge of mission readiness and compliance with directives through IG and other agencies.
11. Knowledge of a variety of programs such as air/ground safety, security, fraud waste and abuse, health/fitness, public affairs, disaster response, personnel management including EEO programs.
12. Ability to communicate at the highest level.

Candidates **must** provide official orders, forms (i.e., DA Form 759E) logbooks or other histories to verify their status as rated military pilots, flight instructors or flight examiners, as appropriate. Flying hours per aircraft must be provided by category, e.g. primary, secondary instructor, etc. **DO NOT SUBMIT OPTIONAL FORM 1170.**

**CREDITING NATIONAL GUARD EXPERIENCE: NATIONAL GUARD SERVICE MAY BE CREDITED AS FULL-TIME EXPERIENCE WHEN EVALUATED AGAINST THE QUALIFICATION REQUIREMENTS FOR A MILITARY TECHNICIAN POSITION. EXPERIENCE MUST BE DIRECTLY RELATED TO THE POSITION AND MUST BE DESCRIBED IN THE WORK EXPERIENCE SECTION OF THE APPLICATION. THE LEVEL OF EXPERIENCE WILL BE DETERMINED BY THE ACTUAL DUTIES AND RESPONSIBILITIES PERFORMED.**

**CONDITIONS OF EMPLOYMENT:**

- Must qualify for appropriate level of security clearance required for the position.
- Must maintain a compatible military unit, grade, and job assignment within the CA National Guard and wear appropriate military required grooming standards.

**HOW TO APPLY:**

1. Submit an Optional Form (OF) 612, Optional Application for Federal Employment or a current resume.
2. Attach any required documents (see Required Documents below).
3. Submit application package to the California National Guard – HRO Office via email at [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)

**REQUIRED DOCUMENTS (Application Packet):**

- OF 612, Optional Application for Federal Employment or current resume (mandatory)
- Transcripts, [if applicable](#)
- Miscellaneous Items (i.e., Flight Records, Bar Certification), [if applicable](#)
- SF-50/DD214 (Current or Former Competitive Employees, VEOA Eligible), [if applicable](#)
- SF 181, Ethnicity and Race Identification Form (optional)

**APPLICATION FORMS ARE AVAILABLE AT THE HUMAN RESOURCES OFFICE WEBSITE**

[www.calguard.ca.gov/cahr](http://www.calguard.ca.gov/cahr) and at [www.opm.gov/forms/](http://www.opm.gov/forms/) .

**APPLICATIONS ARE ACCEPTED VIA EMAIL ONLY TO: [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)**

**The Human Resources Office will not accept applications via fax or mail without prior consideration from HRO Staffing. Resumes and Applications (OF 612) must include a valid return email address.**

Upon receipt, the Human Resource Office will review your application packet to determine if it meets the minimum Qualifications Requirements and the Area of consideration. The rating you receive is based on your application and supporting documents that you provide. Please follow all instructions carefully. **Applications or resumes without a current return email will not be considered.** Errors or insufficient information may affect your rating.

**ALL APPLICATIONS MUST BE RECEIVED IN THE HUMAN RESOURCES OFFICE (HRO) BY Midnight (Pacific Time) BY THE CLOSING DATE INDICATED ABOVE.**

**VETERANS PREFERENCE DOES NOT APPLY.**

**All California National Guard Technician Vacancy Announcements can be found on our job website. Questions about announcements or how to apply may be directed to HRO Staffing at (916) 854-3350 or via email to [NGCAHRJOBSTECH@CA.NGB.ARMY.MIL](mailto:NGCAHRJOBSTECH@CA.NGB.ARMY.MIL)**

**THE CALIFORNIA NATIONAL GUARD IS AN EQUAL OPPORTUNITY EMPLOYER**